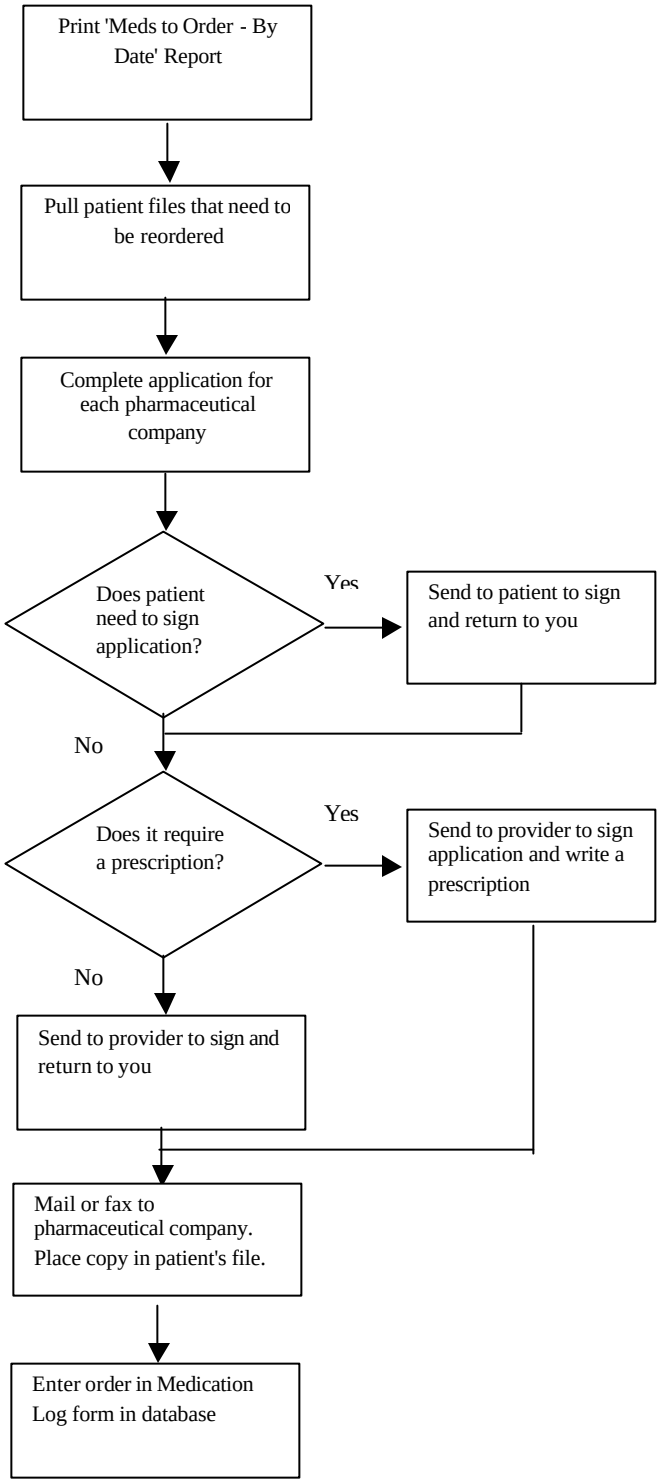
Reordering


Print 'Meds to Order - By Date' Report
Pull patient files that need to be reordered
Complete application for each pharmaceutical company
Does patient need to sign application?
Yes
Send to patient to sign and return to you
No
Does it require a prescription?
Yes
Send to provider to sign application and write a prescription
No
Send to provider to sign and return to you
Mail or fax to pharmaceutical company. Place copy in patient's file.
Enter order in Medication Log form in database